



Place an Order

FamilySearch Microfilm Ordering

FamilySearch Microfilm Ordering is the site where patrons place and pay for microfilm and microfiche orders. After you have created an account, you can order microfilm and microfiche can then be ordered on loan and have them shipped to your local family history centre.

To access FamilySearch Microfilm Ordering, go to <https://film.familysearch.org>

Step 1:

After you have signed in, select your **Loan Type** and **Film Number**.

Step 2:

Click **Search**.

Step 3:

Using the drop-down menu, select the **currency** for your order. You may need to click the **scroll bar** to scroll down the page.

Step 4:

Click **Add to Cart**.

Step 5:

When all of the loans are added to your cart, click **Proceed to Checkout**.

Note:

In your shopping cart, there are many actions you may perform when placing an order:

- Remove items
- Continue Shopping
- Update Shopping Cart
- Proceed to Checkout

Search Get access to billions of records

FamilySearch's Microfilm Ordering service is your gateway to a vast collection of genealogical and historical records. The service allows you to reserve and loan films to family history centers and affiliates in Australia and New Zealand. The loan is free, but there is a small shipping and handling charge for each film.

Ordering is simple:

1. Sign up for a free account.
2. Locate the microfilm number(s) you want to order from the Family History Library Catalog located on FamilySearch.org.

Short-term Microfilm Loan

Film Number: 1357246

Description

1 Record for Film 1357246:

1. Registros parroquiales Catholic Church, Saint John the Baptist (Kallibo)

Short-term Microfilm Loan

A\$ 7.75 **AUD**

Add to Cart

Shopping Cart **Proceed to Checkout**

Short-term Microfilm Loan Renewal was successfully added to your shopping cart.

Loan	Subtotal
Extended Microfiche Loan Film No. 6123456	\$ 28.82 AUD
Extended Microfilm Loan Film No. 1257956	\$ 19.50 AUD
Short-term Microfilm Loan Renewal Film No. 1257245	\$ 11.53 AUD

Subtotal \$ 59.85 AUD
Grand Total \$ 59.85 AUD

Proceed to Checkout

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Step 6:

Use the drop-down menu to select your **Billing Information**.

Step 7:

Click **Continue**.

The screenshot shows the checkout progress on the left and the checkout details on the right. Under 'Billing Information', a dropdown menu is open, showing 'Sally Sue Jones, 1234 Everywhere Lane, Alice Springs, Northern Territory, Australia' selected. A red box highlights the dropdown menu and the 'Continue' button.

Step 8:

Review your order information.

Step 9:

Click the **scroll bar** to scroll down the page.

The screenshot shows the checkout progress on the left and the order review on the right. The order review section includes a table of items, a subtotal, and a grand total. A red box highlights the scroll bar on the right side of the page.

Loan	Price	Qty	Subtotal
Extended Microfiche Loan <i>Film No.</i> 6122456	AS 28.82	1	AS 28.82
Extended Microfilm Loan <i>Film No.</i> 1357996	AS 19.50	1	AS 19.50
Short-term Microfilm Loan <i>Film No.</i> 1357246	AS 7.75	1	AS 7.75
Subtotal			AS 56.07
Grand Total			AS 56.07

Step 10:

Read the **Microfilm Agreement**. Click the **scroll bar** to scroll through the agreement.

Step 11:

Click to check **I Accept**.

Step 12:

Click **Place Order**.

The screenshot shows the 'MICROFILM USE AGREEMENT' section. The text of the agreement is visible, and a red box highlights the scroll bar on the right side of the page. At the bottom, there is a checkbox labeled 'I Accept' and a 'Place Order' button.

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Step 13:

Enter your **credit card information**.

Note:

There may be associated bank and credit card fees applied for non U.S. transactions.

Step 14:

Click **Place Order**.

Payment Information

Payment Details
Total Amount 56.07 AUD
All fields in bold are required.

Credit Card

Credit Card Type Visa
Credit Card Number 4111111111111111
Expiration Date 09 2010

Billing Information

First/Last Name Sally Sue Jones
Street Address 1 1234 Everywhere Lane
City/Province/Postal Code Alice Springs Northern Territory 0872
Country Australia
Phone Number 12345678 (nnn-xxx-xxxx)
FHC name Alice Springs Austral...

Place Order

Step 15:

Click **here to print** a copy of your order(s).

Note:

Your order is being processed. You will receive a detailed confirmation e-mail of your order.

Search

Loan Type: Select a Loan Type
Film Number: Search

Your order has been received

Thank you for your order!
Your order # is: 100003.
You will receive an order confirmation email with details of your order and a link to track its progress.
Click **here to print** a copy of your order confirmation.

Continue Shopping

Step 16:

When the Print dialog box opens, click **OK**.

Step 17:

Click **Close Window**.

Print

Printer Name: NP-JSMB5E-Center-SAVIN-4635
Status: Ready
Type: SAVIN C3528 PCL 5c
Where: JSMB10E
Comment: MMD01091 Color MFP

Print range: All (selected)
Pages from: 1 to: 1
Selection

Print frames: As laid out on the screen (selected)
The selected frame
Each frame separately

OK

Close Window